

Backend Facing

- [Basic settings for data capture](#)
 - [Role Adjustment](#)
 - [Order template](#)
 - [Modules](#)
 - [Settings](#)
- [Evaluation - STATISTICS](#)
 - [Evaluation of the documented Facings](#)

Basic settings for data capture

Basic settings for data capture

Role Adjustment

In order for the facing recording to be carried out, it must be activated via the role:

(1) Basic configuration - (2) Role - select desired role - (3) ORDER - (4) Tick Facing Analysis

The screenshot displays the SAP S/4HANA configuration interface. The top navigation bar includes the following tabs: Portal, Auftragsunterstützung, Tourenoptimierung, Stammdaten, Workflow, Aufgaben, Auswertung, eCom, Loyalty, and Grundkonfiguration (marked with a red circle 1). Below this, a secondary navigation bar contains icons and labels for Geräte, Mandanten, Sprachen, Rollen (marked with a red circle 2), Mitarbeiter, Code-Tabellen, Gebiete, CRM, and Einstellungen.

The main content area is split into two panels. The left panel, titled 'Assistent' (marked with a red circle 3), is labeled 'Bearbeiten von Rollen' and contains a list of configuration steps with green checkmarks: 'Daten eingeben', 'BASIS', 'BASIS / Ansprechpartner', 'BASIS / Artikelstamm', 'BASIS / Kundenattribute', and 'BASIS / Kundenstamm'. Below these is the 'AUFTRAG' section, which is expanded to show sub-items: 'AUFTRAG / Kopf', 'AUFTRAG / Position', 'AUFTRAG / Retoure', and 'AUFTRAG / Sperr-Regeln'.

The right panel, titled 'Grundkonfiguration \ Rollen \ Facing Doku' (marked with a red circle 4), is labeled 'Übersicht und Bearbeitung von Rollen'. It contains a section 'Auftrag sofort versenden' with a dropdown menu set to 'Nein'. Below this are several checkboxes for role configuration: 'Bestellvorschlag (durch DeDeNet)', 'Angebotserfassung', 'Inventurerfassung', 'Facing-Analyse' (which is checked), 'Auftragserfassung', 'keine Preisfunktion', 'Reklamationserfassung', and 'Bestellvorschlag per Fax (durch DeDeNet)'.

Basic settings for data capture

Order template

Create an order template for the facing capture or extend an existing one

Order template

You can use an existing order template or create a new one. To make it available for facing capture, set the availability for Facing analysis:

☐ **Alle markieren**

☐ Auftrag

☐ Angebot

☐ Reklamation

☐ Inventur

☒ Facing-Analyse

☐ Refund

☐ Transfer

Further information on creating an order template can be found [here](#).

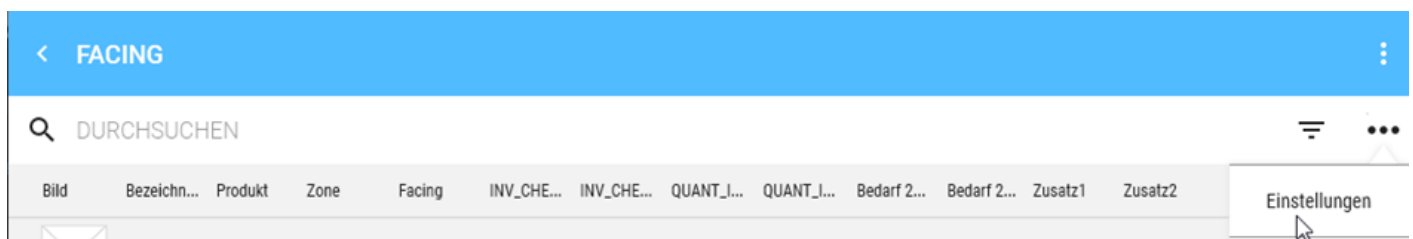
Basic settings for data capture

Modules

Add additional Modules to an Order template for facing capture to enrich the provided Data with information, for example "Last order quantity".

These Modules must be created before creating the Order template in order to use them. Further information can be found [here](#).

To be able to see the Modules in the facing capture, they must be displayed in the client.



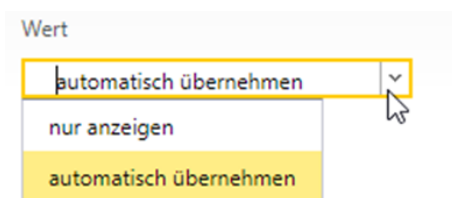
Settings

In the menu item Basic configuration – Settings, you can control the behaviour of the Facing note in widget capture.

Facing archive

Here you specify, by a date in the past, which old Facing values are still made available to the client as historical data.

Facing capture – last values



Using this drop-down list, you determine how the values from a previous Facing capture should be displayed.

- Display only: The values are displayed but cannot be edited
- Automatically apply: Old values are transferred into the new Facing capture but can then be changed.

Capture VEs in Facing capture

This checkbox controls whether you perform the Facing in VE steps or not.

Facing note in widget

Here you specify, in days, from when the widget should change if no Facing has been performed.

Evaluation - STATISTICS

Evaluation of the documented Facings

Via the backend under Evaluation – STATISTICS you can evaluate the documented Facings.

Facing analysis

Select the date range you want to evaluate. All documented Facings will be downloaded as an Excel file.

Facing Orders

Here you will find the documented Facing Orders, as well as the documented Pictures and/or Attachments (documents).

The Order reason is Facing analysis. You will not find these Orders in the order statistics.

 **Auswertung \ Export \ Facing Aufträge \ Auftragsnummer: 181**
Übersicht zur gewählten Statistik.

Übersicht

Kopf

Facing Positionen

Dokumente

Bilder

Auftrag
Auftragsnummer: **181**
Bestelldatum: **19.08.2026**